

EXHIBITOR INFORMATION & REGISTRATION



**RMEL 2022 SPRING
MANAGEMENT, ENGINEERING
& OPERATIONS CONFERENCE**

**MAY 9-11, 2022
HYATT REGENCY • AUSTIN, TX**

GENERAL INFORMATION

DATE, LOCATION & ACCOMMODATIONS

MAY 9-11, 2022

Hyatt Regency Austin

208 Barton Springs Rd
Austin, TX 78704
Phone: (512) 477-1234

Who Attends the Conference

The Spring Management, Engineering and Operations Conference historically attracts over 300 management, engineering and operations personnel from RMEL member utility companies – IOUs, G&Ts, municipals and cooperatives – and the companies that provide products and services to the electric energy industry. This mix of participants creates a unique opportunity to discuss operational issues and new ideas from many different perspectives and find solutions that can work across the industry. RMEL’s primary territory extends from the Canadian to Mexican borders, west of the Mississippi River, excluding the West Coast. Companies from outside of RMEL’s membership may also attend. Past attendee rosters are available to members at www.RMEL.org.

Exhibit Space Description

All exhibit spaces will be 60 inches deep by 120 inches wide. Exhibits must fit inside this space. In addition to the space a 30” x 72”, cloth covered table, 2 chairs and a 110-volt outlet will be supplied. You may use the table or remove it for a standing display. Spaces will be assigned by RMEL with the exception for RMEL Diamond and Platinum Champions that can choose their booth location.

RMEL reserves the right to reject or prohibit any exhibit or part of exhibit or any exhibitor or proposed exhibit which, in its opinion, is not suitable to or in keeping with the character of this meeting or does not fit within the assigned space. This restriction concerns persons, things, conduct, printed matter, and souvenirs, or other matters affecting character of the exhibit.

Pricing

Cost for each exhibit space ranges from \$995-2,995 depending on your company’s RMEL membership status. The exhibit fee includes one (1) full conference registration. Additional individuals manning the exhibit must register for the conference -- either the full Conference registration (which includes registration materials, all meals, breaks, events, entertainment and education sessions) or the day they will attend.

Spring Conference Exhibit Space Package and Pricing

Basic Exhibitor Space package includes:

- **Exhibit space- 5x10 space with a 6ft table and 2 chairs, electrical outlet**
- **Event App Recognition**
- **Event Program Recognition**
- **One (1) individual Full Conference Registration (additional representatives can register online or by calling (303) 865-5544)**

RMEL Diamond/ Platinum Champion	RMEL Gold/ Silver Champion	RMEL Member	Non-Member
\$995	\$1,295	\$1,995	\$2,995
✓ Basic Exhibit Space Package	✓ Basic Exhibit Space Package	✓ Basic Exhibit Space Package	✓ Basic Exhibit Space Package
✓ Select Your Exhibit Location	✓ Early-Bird Registration		
✓ Early-Bird Registration	✓ Item in Event Bag		
✓ Item in Event Bag	✓ Attendee List Before Event		
✓ Attendee List Before Event			

Contact Kathryn Hail at kathrynhail@rmel.org for more information on becoming a RMEL Champion!

EXHIBITOR AGREEMENT

The 2022 RMEL Spring Management, Engineering and Operations Conference will be held May 9-11, 2022 at the Hyatt Regency Austin in Austin, TX. There will be a LIMITED number of tabletop exhibits available on a first come, first served basis.

**RMEL Champion members will have the first opportunity to register in mid-February. RMEL associate members and non-members will be notified a week later that the exhibitor registration is open (if space is available).

EXHIBIT LOCATIONS: Diamond and Platinum Champions will be able to choose their booth location. The rest of the exhibitors will be placed according to when they registered. ***Exhibitor booth locations are subject to change due to Conference attendance and hotel setup and logistics.

INSTALLATION: Monday, May 9, 2022, between 2:00 p.m. and 5:00 p.m. All aisle or corridor space is under control of RMEL and shall not be used for exhibit or demonstration purposes.

EXHIBITS OPEN: Receptions, General Session, Breakfast, Lunch and Networking Breaks
***Conference Program times are subject to change.

DISMANTLE: Wednesday, May 11, 2022 at the conclusion of the General Session
*Must be down no later than 11:00 a.m.

EXHIBIT SPACE: All exhibit spaces will be 60 inches deep by 120 inches wide. Exhibits must fit inside this space. In addition to the space a 30" x 72", cloth covered table, 2 chairs and a 110-volt outlet will be supplied. You may use the table or remove it for a standing display. RMEL reserves the right to reject or prohibit any exhibit or part of exhibit or any exhibitor or proposed exhibit which, in its opinion, is not suitable to or in keeping with the character of this meeting or does not fit within the assigned space. This restriction concerns persons, things, conduct, printed matter, and souvenirs, or other matters affecting character of the exhibit.

CANCELLATION: IF THE 2022 SPRING CONFERENCE CANNOT BE HELD IN-PERSON, EXHIBITORS WILL RECEIVE A REFUND OR HAVE THE OPTION TO ALLOCATE EXHIBIT FUNDS TO A VIRTUAL SPONSORSHIP. Exhibit fees are refundable only if cancellation is received by 5:00 p.m. on April 15, 2022. If cancellation is received after that date, half the registration fees will be refunded. Payments will be processed for those who do not attend and do not cancel prior to the event. If you are on the waiting list and someone cancels you will be notified.

COST: Cost for each exhibit space ranges from \$995-2,995 depending on your company's RMEL membership status. The exhibit fee includes one (1) full conference registration. Additional individuals manning the exhibit must register for the conference -- either the full Conference registration (which includes registration materials, all meals, breaks, events, entertainment and education sessions) or the day they will attend.

LIABILITY: Exhibitors are responsible for their exhibits at all times. The exhibitor assumes the entire responsibility and liability for losses, damages, and claims arising out of exhibitor's activities on the hotel premises and will indemnify, defend and hold harmless RMEL, the hotel, its owner, and its management company, as well as their respective agents, servants, and employees from any and all such losses, damages and claims.

SHIPPING: To ensure delivery of materials contact the hotel to confirm the proper method and details for shipping both to, and from, the conference site. RMEL is not responsible for shipping or shipping arrangements.

Name _____

Company _____

Signature _____ Date _____

2022 RMEL SPRING CONFERENCE EXHIBITOR REGISTRATION FORM

YOU DO NOT NEED YOUR MEMBER ID TO REGISTER. However, to save time when filling out this form, you may simply list your member ID number rather than fill out all the contact information. If you do not have an ID or do not remember it, complete the entire form and you will be assigned an ID number. Each individual of a member company is assigned their own personal member ID.

Name: _____ Your Personal Member ID#: _____

No Member ID? No Problem. Please provide the following instead:

First Name: _____ Last Name: _____

Title: _____

Company Name: _____

Company Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ Email: _____

PRICING

Check the items you wish to purchase. All conference registration fees include: meals, exhibitor sessions, education sessions for the full conference or day purchased, evening receptions, handouts, attendee roster and upon course completion, a continuing education certificate. Register and reserve exhibit space using the Exhibitor Agreement Form (call or go to www.RMEL.org).

**RMEL Diamond or Platinum
Champion Company**
_____ One (1) Exhibit Space and
One (1) Full Conference
Registration..... \$995

**RMEL Gold or Silver Champion
Company**
_____ One (1) Exhibit Space and
One (1) Full Conference
Registration..... \$1,295

RMEL Member Company
_____ One (1) Exhibit Space and
One (1) Full Conference
Registration..... \$1,995

Nonmember Company
_____ One (1) Exhibit Space and
One (1) Full Conference
Registration..... \$2,995

PAYMENT OPTIONS

1. Phone

Have your credit card ready, and call RMEL at (303) 865-5544.

2. Mail

Mail this form and your check (payable to RMEL) to:

RMEL
6855 S. Havana St, Suite 430
Centennial, CO 80112

3. Fax

Fill out your credit card information below and fax this entire form to RMEL at (303) 865-5548.

Charge My: MasterCard Visa American Express

Card Number: _____ Exp. Date: _____

Signature: _____

Cancellation Policy: Fees are refundable if cancellation is received on or before 5 p.m. on April 15, 2022. If cancellation is received after that date, half of the registration fee will be refunded. Payments will be processed for those who do not attend or do not cancel by 5 p.m. the day before the event. To have someone take your place, please notify RMEL anytime before the event.