



2011 Spring Electric Energy Conference Planning Session

September 30, 2010

DATE, TIME, LOCATION

September 30, 2010

Conference Planning: 8:00 a.m. - 11:15 a.m.

Denver Marriott South at Park Meadows

10345 Park Meadows Drive

Littleton, CO 80124

Phone: (303) 925-0004

Fax: (303) 925-0005

Web Site: <http://cwp.marriott.com/denms/rmel/>

Reservations:

Call (800) 686-2767 or (303) 925-0004 for room reservations at the Denver Marriott South at Park Meadows. A special room rate of \$124 single or double is available when you mention RMEI. The reservation deadline to receive this rate is **September 14, 2010**.

Directions:

From I-25: Exit at Lincoln Avenue, exit #193. Turn west on to Lincoln. Turn right at next light, which is Park Meadows Drive. Hotel is on the right. Parking is complimentary. For customized driving directions go to www.mapquest.com.

Shuttle service from the airport: Super Shuttle, 800-258-2836.

Complimentary hotel shuttle service within a 5 mile radius.

PLANNING SESSION AGENDA

8:00 a.m.	CONTINENTAL BREAKFAST
8:00 a.m. – 11:15 a.m.	PLANNING SESSION
11:15 a.m. – 12:00 p.m.	LUNCH
12:00 p.m. – 5:00 p.m.	EDUCATION COMMITTEE MEETING

WHO SHOULD ATTEND

The entire membership is invited to help plan the 2011 RMEI Spring Electric Energy Conference. Each member company is encouraged to send at least one representative to this planning session.

ABOUT THE PLANNING SESSION

The entire membership is invited to help plan the 2011 RMEI Spring Electric Energy Conference. By attending the planning session, you ensure that the education program provided at the conference addresses the issues critical to your job and your company.

As part of the planning process, RMEI members are encouraged to suggest topics and speakers for the Spring Electric Energy Conference. Because this conference targets engineers, managers and operators at utilities, most presentations are technical or engineering focused; however, discussion on current issues and events are also appropriate.

HOW THE PROCESS WORKS

The Spring Electric Energy Conference planning session starts with a brainstorming session to create a list of critical issues. Attendees will vote on which topics to include in the Conference agenda. Once the agenda is selected, attendees may volunteer to follow up on a topic by suggesting speakers and making the initial contact to secure the speaker. This is an informal collaborative half day that includes lunch.

Please RSVP with the name of the person that will attend from your company. There is no registration fee and lunch is provided.

PLANNING SESSION GOALS

- Create a list of critical issues for our industry, relevant to the Spring Electric Energy Conference forum.
- Determine agenda items for the Spring Electric Energy Conference.
- Select general session and breakout session topics.
- Assign an RMEI representative to make initial contact and secure a speaker for each agenda item.

QUESTIONS

Have additional questions about the planning session? Call RMEI at (303) 865-5544. Fax registrations to (303) 865-5548.



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REGISTRATION FORM

How to Register:
Online - Register online at www.RMEL.org
Phone - Call RMEL at (303) 865-5544
Fax - Fax your form to (303) 865-5548
Mail - Send your form and payment to RMEL

YOU DO NOT NEED YOUR MEMBER ID TO REGISTER. However, to save time when filling out this form, you may simply list your member ID number rather than fill out all the contact information. If you do not have an ID or do not remember it, complete the entire form and you will be assigned an ID number. Each individual of a member company is assigned their own personal member ID.

Name: _____ Your Personal Member ID#: _____

No Member ID? No Problem. Please provide the following instead:

First Name: _____ Last Name: _____

Title: _____

Company Name: _____

Company Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email: _____

RMEL 2011 Spring Electric Energy Conference Planning Session - 9/30/10 8:00 a.m. - 11:15 a.m.

Includes: Continental breakfast, breaks, lunch

- I will attend the planning session \$0
- I will be staying for lunch \$0

Cancellation Policy: If you cannot attend after having registered, please notify RMEL before the event. There are no fees to refund as registration is complimentary.